

Report to: West Yorkshire Combined Authority

Date: 24 June 2021

Subject: **Calendar of Meetings 2021-22**

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Is this a key decision?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for call-in by Scrutiny?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information or appendices?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If relevant, state paragraph number of Schedule 12A, Local Government Act 1972, Part 1:	

1. Purpose of this report

1.1 To approve the calendar of meetings proposed for the West Yorkshire Combined Authority for 2021-2022.

2. Information

2.1 The proposed calendar of meetings is attached as **Appendix 1** to this report.

2.2 The calendar provides dates for the following meetings:

- West Yorkshire Combined Authority
- Governance and Audit Committee
- Economy Scrutiny Committee
- Transport Scrutiny Committee
- Corporate Scrutiny Committee
- Finance, Resources & Corporate Committee
- Business, Economy & Innovation Committee
- Climate, Energy & Environment Committee
- Culture, Arts & Creative Industries Committee
- Employment & Skills Committee
- Place, Regeneration & Housing Committee

- Transport Committee
- Business Investment Panel
- LCR Partnership Committee

2.3 For information, the calendar of meetings also provides the dates of Leeds City Region Enterprise Partnership (LEP) Board meetings agreed by the LEP Board at its annual meeting on 9 June 2021.

2.4 In selecting dates for the calendar, care is taken to avoid key meetings and events including West Yorkshire & York full Council, Cabinet and Executive Board meetings, local elections, Party conferences, and Transport for the North meetings. Consultation has been undertaken with Leaders, Chief Executives, the Combined Authority's LEP Member, and committee and sub-committee chairs. However, clashes may unavoidably arise in respect of meeting dates which have yet to be fixed by external organisations.

2.5 It should be noted that in light of the changes to committee arrangements, there will be discussions with the chairs of these committees, once appointed, on the format and sequencing of meeting dates and it is likely that informal workshops or further meetings will be arranged to discuss future working of the committees in advance of the first meetings in October.

2.6 In view of the ongoing refurbishment of Wellington House, alternative venues for meetings are being sought.

3. Tackling the Climate Emergency Implications

3.1 There are no climate emergency implications directly arising from this report.

4. Inclusive Growth Implications

4.1 There are no inclusive growth implications directly arising from this report.

5. Equality and Diversity Implications

5.1 There are no equality and diversity implications directly arising from this report.

6. Financial Implications

6.1 There are no financial implications directly arising from this report.

7. Legal Implications

7.1 There are no financial implications directly arising from this report.

8. Staffing Implications

8.1 There are no staffing implications directly arising from this report.

9. External Consultees

9.1 None.

10. Recommendations

10.1 That the Combined Authority:

10.1.1 Notes the dates of meetings for the LEP Board as agreed by the LEP Board at its annual meeting, and

10.1.2 Approves the calendar of meetings of the Combined Authority, its committees and sub-committees for 2021-22 as detailed in **Appendix 1**.

11. Background Documents

None.

12. Appendices

Appendix 1 – Calendar of Meetings 2021-2022